The Northern Powergrid Foundation: Project Completion Report

The Northern Powergrid Foundation (the Foundation) wishes to understand how the grant has benefitted your community and how it will continue to benefit your community in the future. The report will also help to educate the Foundation on future grant allocation.

Please use, wherever possible, the online portal to prepare and submit the Project Completion Report.

Please address questions to foundation@northernpowergrid.com

Remember to attach to the report

- **Project photographs**
- **Media content**
- **Quotations from the community**

* Denotes mandatory

1. Project Details

Name of Organisation*	Name of organisation
Project Address*	Address line 1
	Address line 2
	Town / City
Postcode*	Postcode

What was the purpose the Project? *

Include information on how the project may support the community in line with the Northern Powergrid Foundation's priority areas: energy resilience, vulnerability, fuel poverty, levelling the rural divide, innovation, social support, collaboration or charities.

Which charitable purpose(s) listed below did the Project support (please tick those that apply)?*

☐	**Energy resilience during emergency events**	☐	**Vulnerability**	☐	**Fuel poverty**
☐	**Levelling the rural divide**	☐	**Innovation**	☐	**Social support**
☐	**Collaboration**	☐	**Charities**	☐	**Other**

Grant Awarded Date*	*dd/mm/yyyy*	**Project Build Start Date***	*dd/mm/yyyy*	**Project Build End Date***	*dd/mm/yyyy*

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Would you class your Project as being a success?*	Yes / No

Why was your Project a success?

Please provide details on why you would describe your project as being a success – This should include information on the positive impact the project has had on the facility/energy savings/how savings have been reinvested back into the community

If no, why has your Project not been a success?

Please provide details on why you would describe your project as not being a success. This might include information on costs/timescales/not meeting your project purpose & vision

How has the Project benefitted your community?*

Please describe how the grant has benefitted your community now and how it will benefit the community in the future.

What has your community said about the Project?

Please provide a consensus of the community's thoughts on the project.

Please provide quotes from members of your community who have benefit from the project.

What lessons have you learnt with this Project?*

Please describe the lessons you have learnt with this project.

Did your Project gain any publicity?*

Please provide any published media content/links regarding your project.

2. Project Costing

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What was the total cost of the Project?*	**£**
How much was the grant amount awarded?*	**£**
What physical equipment and/or process changes were funded by the grant? (please list and include costs)*	
Include a detailed list of the items that the grant funded and the costs.	
Has the grant been spent on the Project as per the terms of the grant?*	**Yes / No**
If no, why has the grant not been spent as per the terms of the grant?	
Detail differences between what was approved to fun and what the funds have been spent on.	
What changes, if any, were made to your Project from application to delivery? (please list and include costs) *	
Reflect any changes made to your project as it progressed from application to delivery, if any.	
Has the grant been fully spent?*	**Yes / No**
If no, why has the grant not been fully spent?	
Please provide details on why the grant was not fully spent.	

3. Supporting Information & Declaration

I have provided project photographs	**Yes / No**
I give permission for the Foundation to use photographs	**Yes / No**
Form completed by*	*Full name*
Mobile number*	*Mobile number*
Email address*	*Email address*

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3. Supporting Information & Declaration

Declaration

Please note that information about the Grant may be shared with third parties, including regulators, on an anonymous basis. Personal information will not be passed to any third party, other than to other parties in the Northern Powergrid Foundation's group for the purpose of supporting the administration and operations of the Northern Powergrid Foundation. Further details regarding the ways in which the Northern Powergrid Foundation processes personal data can be found in its privacy policy, a copy of which can be found at www.northernpowergridfoundation.com/privacy-policy.

I understand that any personal information I provide in this Application process will be held in accordance with the principles and requirements in Applicable data protection legislation (including the Data Protection Act 2018 and the UK GDPR). I understand that any personal information collected by the Northern Powergrid Foundation will be used for the purposes of considering my Grant Application, communicating that decision to me and, if that Application is successful, for administering, monitoring and evaluating the grant.

I declare that the contents of this Project Completion Report are true.*	☐
I am happy that this information can be shared on The Foundation website.*	☐
I understand that I am required to retain accurate and up to date accounts and records of the receipt and expenditure of the Grant and shall make the same available to The Foundation upon The Foundation's written request.	☐

Name*	*Full name*	**Date***	*dd/mm/yyyy*

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